

Spring Break: Extend 1-1

1. Open new Word document. Save as Spring Break Flyer. Save to your Flyer Chapter folder on your H Drive.
2. Type all the text first:

Spring Break

Trips on a Budget

Gingham Travel

578 Park Street in Jonner

- Packages include airfare, rental car, accommodations, and dining
- Discounted attractions tickets
- Destinations around the country
- Fund-raising tools for you to use on Facebook, Twitter, or via email

Call us at 605-555-6000 or stop by today!

3. Change the color scheme to **Aspect**.
4. Center all paragraphs, except the paragraphs containing the bullets.
5. Change the font size of both lines in the headline to 48 point.
 - a. Change the font of the first line in the headline to Ravie, and the second line in the headline to Arial Rounded MT Bold.
 - b. Apply this **text effect** to the first line in the headline: **Fill-Dark Purple, Accent 1, Outline-Background 1, Hard Shadow –Accent 1**.
 - c. **Shade** the second line of the headline to the **Dark Green, Accent 4** color and change the font color to **White, Background 1**
6. Change the font of all text below the headline to Arial Rounded MT Bold.

- a. Change the font size of the company name to 28 point, the company address to 24 point, and the bulleted list to 22 point.
7. Change the color of the company name and address to **Dark Green, Accent 4, Darker 25%**. Underline the company name.
8. Italicize the word, and, in the first bulleted paragraph.
9. Bold the word, Discounted, in the second bulleted paragraph. Change the color of this same word to **Dark Purple, Accent 5**.
10. **Shade** the signature line to the **Dark Green, Accent 4** color, and change the font color to White, Background 1.
11. Insert 2 pictures on the same blank line below the headline.
 - a. Find a Florida beach image
 - b. Find an image of Niagara Falls in New York
 - c. Resize the top picture so that it is approximately 2.4" x 3".
 - d. Apply the 3-D Rotation: Perspective Right to the picture on the left
 - e. Apply the 3-D Rotation: Perspective left to the picture on the right.
 - f. Resize pictures if necessary so they fit on the same line.
 - g. Add a space as necessary between to two pictures.
12. Change the spacing before and after the paragraph containing the company name to 0 pt, the spacing after the company address to 12 pt, and the spacing before the signature line to 12 pt.
13. The Entire Flyer should fit on a single page. If it flows to two pages, resize the picture or decrease the spacing before and after paragraphs until it fits on one page.
14. Add the 6 point page border using the color **Dark Purple, Accent 5**
15. Add **embellishments/enhancements** to the flyer.
-  16. Answer the following question in your properties: **Why do you think this flyer used shades of purple and green?**
17. Place Cup on top of table. Save. Minimize until Teacher comes to Grade. Start on assignment 4 while waiting for Mrs. Kratky.

Example of Flyer before your added embellishments:

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