

Email Fraud: Assignment 1:

1. Download Apply 1-1 Email Fraud PowerPoint from website.
2. Save the PowerPoint to your Documents
3. Change the theme to Droplet and the variant to blue.
4. Slide 1: Replace your name in the Student Name. Redesign the title slide to make it better.
 - a. Increase the font size
 - b. Add in images.
 - c. Change font.
5. Slide 2: Increase the indent of the second, third, and fourth paragraphs to second level paragraphs.
 - a. Combine paragraphs six and seven to read: work and personal messages can contain threats. Increase the indent of this paragraph to a second level.
 - b. Add in pictures and design elements to help slide 2's designs.
6. Create an appropriate closing slide.
7. Apply the Ripple Transition in the exciting category to all slides. Change the duration to 3.00 seconds.
8. Question: Answer question in the File-Info section. Why did you combine paragraphs in step 5a? How did it improve the slide content?
9. Save. Put cup up. Minimize until Mrs. Kratky comes to grade. Start assignment 2 while waiting for Mrs. Kratky.