

Email Fraud: Apply 1-1

1. Download Apply 1-1 Email Fraud PowerPoint from website.
2. Save to PowerPoint Folder.
3. Change the document theme to Droplet. Select the blue (third) variant.
4. On **Slide 1**: Use your name in place of Student Name.
 - a. Increase the title text font size to 60 point and then bold this text.
 - b. Resize and position the picture using the Smart Guides to align the image with the bottom of the subtitle placeholder and the right edge of the placeholders.
5. On **Slide 2**: Increase the indent of the second, third, and fourth paragraphs to second-level paragraphs.
 - a. Combine paragraphs six and seven to read: Work and personal messages can contain threats. Increase the indent of this paragraph to second level.
 - b. Add in pictures and design elements to help slide 2's designs.
6. Create an appropriate closing slide.
7. Apply the Ripple Transition in the exciting category to all slides. Change the duration to 3.00 seconds
8. **QUESTION:** Answer in the file properties: In Step 5a you combined two paragraphs and added text. How did this action improve the slide content?
9. Put up Red Cup Save. Minimize until Teacher comes to Grade. Start on assignment 2 while waiting for Mrs. Kratky.